



DEALER CONTRACT
2014 CHIRP Record Fair at
Pitchfork Music Festival

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Dealer Contract & Info

Details

Date: July 18 - 20, 2014

Location: 1501 West Randolph in Chicago's Union Park at the corner of Ashland and Lake

Fair Hours: Friday (3pm - 10pm) Saturday/Sunday (noon - 10pm)

Contact: Michelle Nadeau, recordfair@chirpradio.org or 719 244 8006

From the Director's "Desk"

CHIRP Radio is pleased to announce that it will be back hosting another bang-a-rang record fair in conjunction with this year's Pitchfork Music Festival, taking place at Union Park in Chicago, on July 18-20, 2014. The Pitchfork Music Festival is *the* summer destination event for tens of thousands of independent music fans. This three-day festival will showcase a multi-genre lineup featuring over 40 of the most innovative acts in today's music, all on three stages. Click [here](#) to see the official music lineup. The festival also plays host to a unique variety of food, beverages, clothing and art vendors.

The Record Fair will take place under an open-air canopy tent on the tennis courts at Union Park and will be open all days and all hours that the Festival is taking place, which means all-day shopping! Don't worry, the tent will be fully lit, so shoppers will be able to see your stuff after dark. Please note that you'll be required to sell for the full three days of the Fair - make sure to bring enough to sell!

Just as a heads up, Thursday load-in will be much easier than Friday load-in, as you'll be able to drive right up to the tent. If you select load-in on Friday, you'll have to carry your stuff from your car to the tent, which, as you are probably thinking right now, isn't ideal. So, yeah, we're going to recommend loading in on Thursday evening. Also, you will not be able to load-out on Friday or Saturday night, the only time for load-out is Sunday night (10pm - after the fair is over).

So, if you are interested (which, why *wouldn't* you be), please return the attached contract, signed waiver and payment. I'll send you an email, confirming your attendance, when I receive those three things.

Email me with any questions. And remember, act fast! These tables go quickly and there is a limited supply!

Cheers,

Michelle Nadeau
Director





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CONTRACT

DEALER INFO

Name: _____

Store/Label/Company: _____

Address: _____

City/State/Zip: _____

Phone: _____ Email: _____ Website: _____

First and Last Names of the four (4) people who will be working the table:

1. _____ 2. _____ 3. _____ 4. _____

TABLE PURCHASE

_____ # of Tables @ \$400/table (please write in number of tables requested)

LOAD IN (hours are subject to change, times will be confirmed 2 weeks before the fair - dates will not change)

Thursday, 7/17 from 6pm - 9pm

Friday, 7/18 from 8am - 10am

PAYMENT

Check (preferred method)

Money Order

PayPal

TOTAL AMOUNT ENCLOSED: \$ _____

PLEASE INITIAL

_____ I understand that I get 4 (four) total helpers per table. It must be the same 4 people for all 3 days of the festival.

_____ I understand that I am required to get all helpers names in no later than 12pm on July 10, 2014, and that I cannot change any names under any circumstances after this date.

Make all check and money order payments out to the Chicago Independent Radio Project and return signed contract ASAP. Check is the preferred method of payment.

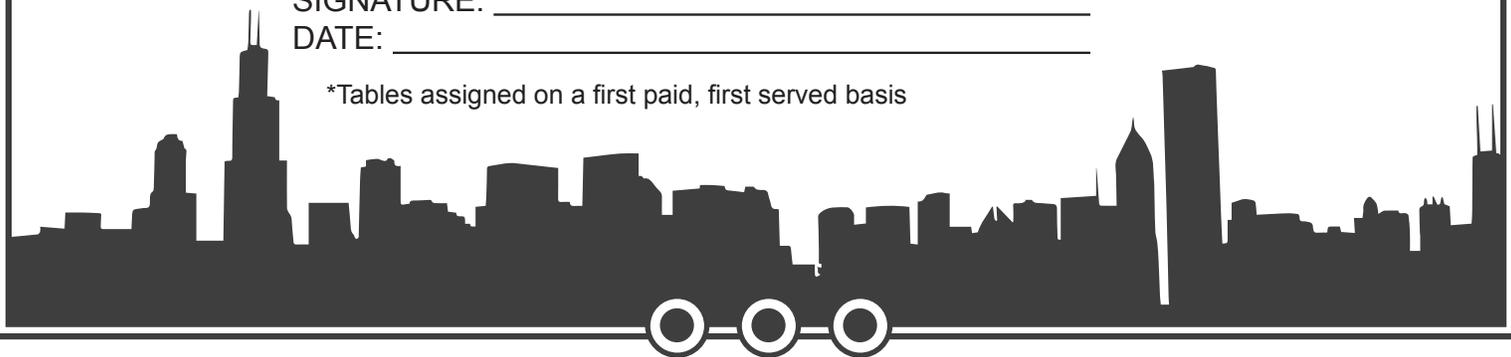
MAIL: CHIRP Record Fair 4045 N. Rockwell Chicago, IL 60618 PAYPAL: To pay with a credit card, you must go through PayPal and there is a \$10 service fee. Go to www.paypal.com, and click on "Send Money". The email address is chicagoindieradio@gmail.com (NOTE: this is different from the main record fair address). Please add \$10 to your total amount. In the message section, please include your name and email address. We will need a signed contract, so please print this out and mail it in, noting that you paid via PayPal.

THE FINE PRINT: I have read and agree to abide by the terms of these guidelines and the terms outlined in the attached PITCHFORK Record Fair Dealer Contract. I agree to hold harmless The Chicago Independent Radio Project, PITCHFORK Media, PITCHFORK music festival, At Pluto Ltd., The Chicago Park District, and all agents and employees from any liability, or claim of personal injury, property damage, or loss arising from activities or the activities of my agents, employees, spectators, or customers of the CHIRP Record Fair. I further agree to abide by all state, local and federal laws while participating in this event, and I acknowledge that I am responsible for any and all taxes arising from income derived from this event. I agree that Chicago Independent Radio Project is merely providing table space. Chicago Independent Radio Project and The Chicago Park District will be in no way responsible for, nor a party to dispute or controversies regarding, sales and/or representations that I may make at this event. I agree that if I cancel within 15 days of the record fair, I am liable for the entire table fee.

SIGNATURE: _____

DATE: _____

*Tables assigned on a first paid, first served basis





ADDITIONAL IMPORTANT INFORMATION

Technical Information: All tables are 6 feet long and 2 feet wide and will be provided by CHIRP. All table reservations are made on a first paid, first served basis. We must have a complete contract and payment in full in order to reserve your space.

Load-in info: Load-in will be between 6pm-9pm on Thursday, July 17, 2014 and 8am-10am on Friday July 18, 2014. We strongly encourage loading in on Thursday. If you load in on Thursday, you can arrive anytime up until 2pm on Friday. Load-out will begin at 10 p.m. on Sunday. Absolutely no breakdowns will be allowed before the scheduled close of the Fair on Sunday. If you load out before the close of the event, there will be a \$50 penalty fee added to your account. Please bring your own hand truck to move your merchandise. We will email you the specific details for load-in two weeks prior to the event.

Load-out info: Load-out on Sunday must be completed no later than 11:30PM under order of the festival organizers. If you have not completed your load-out by 11:30PM, you will be charged an additional \$50. These rules are subject to change as we get closer to the fair.

Hours of Operation: The fair is open to the public Friday from 3pm to 10pm and Saturday & Sunday from Noon to 10pm. Your table must be open during all three days of the festival. No one or two day selling!

Payment Deadline: Payment is required IN FULL when you send in your contract. Your reservation is not considered confirmed until we receive your full payment.

Security and Safety: S3 will be providing their services during load-in, and throughout the show, so dealers may leave their merchandise in the tent overnight. The tent is open-sided, but a guard will be patrolling the tent for all time that CHIRP staff is not on the premises. The rental company describes the CHIRP record fair tent roof as waterproof, but it has no sides, and may not protect merchandise in a downpour. Since your merchandise will stay there overnight, we recommend storing the merchandise in plastic bins or covering it securely with a waterproof tarp. CHIRP, the Pitchfork Music Festival, and their related agencies are not responsible for any loss of or damage to merchandise left overnight.

Dealer Badges: All record fair participants, regardless of number of tables rented, will have four total dealer badges. We need to know the names of these people by July 10, 2014, and it must be the same four people for all three days of the fair. Names cannot be changed once they are finalized two weeks before the fair. No exceptions here. Unnamed helpers will have to pay full admission in order to enter, but keep in mind that the festival will likely sell out.

Parking: The neighborhood has plentiful street parking.

ATMs: ATMs will be available on festival grounds.

Prohibited items: All attendees will be searched upon entering the festival grounds. The following items will not be allowed: Tents, flags, lounge chairs, instruments, knives or other weapons, video cameras, audio recording devices, professional cameras (NO cameras with detachable lenses), pets, food, beverages (other than sealed bottled water), drugs or drug paraphernalia.

Non-prohibited items: Digital cameras (non-professional), disposable cameras, film cameras (non-professional), fanny packs, sealed bottled water, backpacks/satchels (medium-sized), hats, sun block, lighters, sunglasses, cigarettes, folding chairs.



**PITCHFORK MUSIC FESTIVAL WAIVER 2014**

Participant agrees to release Big Stik, LLC for any and all claims and suits involving its liability to participate, to assume the risks involved in the activity, and to defend and hold harmless Big Stik, LLC; At Pluto, Ltd.; Pitchfork Media, LLC; Michael Reed; Ryan Shreiber; Risky Business, LLC; The Chicago Independent Radio Project (CHIRP); City of Chicago; and Chicago Park District, for any and all claims and suits that may be brought as the result of participation in the 2014 Pitchfork Music Festival. Participant understands that it can obtain insurance from third parties to cover the risks that may come to participant as a result of participation in the event. BSL does not provide any such coverage and it is the responsibility of the participant to find and pay for any available coverage and further that CHIRP would not allow participant to engage in the activity without either proof of insurance or this release and waiver.

Print Name

Date

Signature

Company Affiliation

